

# AUTHORIZATION FORM



## Pre-Authorized Debit Agreement

I / We hereby authorize Blessed Frederic Ozanam Parish to debit my / our *personal chequeing* account on the 20<sup>th</sup> day of each month or the next banking business day.

My / our monthly donation is :

- Offertory \$ \_\_\_\_\_
- Building fund \$ \_\_\_\_\_
- TOTAL** \$ \_\_\_\_\_

Name of Contributor(s):

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name of Financial Institution:

\_\_\_\_\_

Branch \_\_\_\_\_

Account Number \_\_\_\_\_

***Please attach a VOID cheque together with this signed form and place it in the sealed envelope marked PAG. Submit to the parish office or drop it in the collection basket.***

Signature of Contributor(s):

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

## Confidentiality & Security

We are committed to keeping your personal information confidential and secure, and have taken measures to protect the security of your personal information. To guarantee security and confidentiality, please make certain that you place your authorization / enrollment form and void cheque in a sealed envelope and place it in the collection basket or mail it to the Parish office.

## Cancellation of Agreement and Recourse

You may stop PAG at any time by simply writing a letter with 30 days notice to Blessed Ozanam Parish.

If you would prefer to use a standardized cancellation form instead of writing a letter and the parish does not have a form on hand (or for more information on your right to cancel your PAG agreement) please contact your financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca)

If a withdrawal is not consistent with this PAG agreement, you have the right to receive reimbursement. For more information on all your recourse rights, please contact your financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca)

### Reminder:

*If your bank reports an "NSF" in any month, we will be contacting you to reimburse the parish for the \$5 fee which is being charged to the parish for every "NSF".*

### FOR OFFICE USE ONLY:

Parish Code \_\_\_\_\_

## Bl. Frederic Ozanam Parish

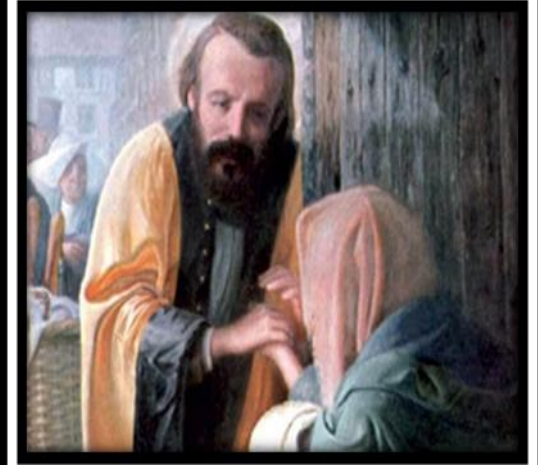
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[www.blessedoanam.ca](http://www.blessedoanam.ca)



*"I pre-authorize my giving because my Church is one of my priorities."*

Good Stewards of all that  
God has given us.

## WHAT IS THE PRE-AUTHORIZED GIVING PLAN?

Blessed Frederic Ozanam Parish is establishing a Pre-Authorized Giving (“PAG”) plan to assist you in supporting your Parish through regular financial offerings.

The operation and maintenance of your parish is made possible through the generous and regular offertory giving of our parishioners. In response to changing lifestyles and demands on your time, the PAG plan will assist you in establishing a systematic giving program.

The PAG plan creates a win / win situation for you and Bl. Frederic Ozanam Parish. Enrolment for the PAG plan is a very simple procedure. When you enroll, your offering will be automatically withdrawn from your designated bank account on the 20<sup>th</sup> day (or next business day) of each month. This amount will electronically be deposited to the Parish’s operating account.

The PAG plan does not cover the special collections; therefore, we encourage you to continue using the envelopes made available throughout the year.

## WHO LOOKS AFTER THE PAG PLAN?

The Office of Stewardship and Development of the Archdiocese of Toronto administers the plan. Our Parish office will continue to issue tax receipts for all donations at the end of each year. Please contact the Parish office, if you have any questions or comments about the plan. Amounts contributed through the PAG plan and separate envelopes will continue to be consolidated into one tax receipt for each registered donor.

## WHY SHOULD I PARTICIPATE?

PAG giving has been very popular with our parishioners, and each month more people sign up for this convenient program.

### Advantages for the Parishioner:

- **Convenience** – Reduces the need for submitting envelopes each week with cash or writing cheques.
- **Security** – A secure transfer from your account to the Church’s account.
- **Financial Planning** - Enables better planning of your annual contributions and obtaining a receipt for tax purposes.

### Advantages for the Parish:

- Regular and dependable cash flow to operate your parish.
- Simplifies administration and facilitates bookkeeping.
- Less cash on the premises, reducing the risk of theft and having to count offertory contributions.

## HOW TO ENROLL?

To start making regular contributions through the PAG program:

- Decide the amount of your contribution to be withdrawn from your chequing account on the 20th day of each month.
- Fill out the Pre-Authorized Debit Agreement portion of this brochure and attach a cheque marked “VOID” to be drawn against your designated bank account.
- Place the signed agreement and void cheque in a sealed envelope, and place it in the collection basket or mail it to the Parish office.

## CALCULATING THE MONTHLY PRE-AUTHORIZED GIVING AMOUNT

To help determine the dollar amount of your monthly contribution, the following calculation is provided as an illustration:

### Offertory Donation

$$\$18 \times 52 \text{ weeks} = \$ 936$$

To calculate the monthly PAG amount, divide your annual contribution by 12 months

$$\text{Example: } \$ 936 \div 12 = \$ \mathbf{78.00} \text{ per month}$$

You can also choose to determine a set fixed amount monthly (example : \$100 a month), for easier computation.

You can also opt to use the same formula or process if you want to add to the building fund.

*Note:* the above figures exclude our special collections such as the Special Diocesan Collections, ShareLife, Shepherds’ Trust, Mission Appeal, World Mission Sunday etc...